



MINUTES

KNAPHILL SCHOOLS PARENT TEACHER ASSOCIATION
Working together towards a better future for our children

Tuesday 9th February 2009
8.00pm start
Knaphill School Staff Room

In Attendance			
Tony Hopson	Kevin Davies	Donne Gerry	Becky Zimmerman
Chris Pascall	Katy Robinson	Paul Goodwin	Brenda Holmes
Nicky Mays	Mel Legg	Mel Denyer	Angela Kalfayan
Amanda Picken	Micky Wolfsthal	Allie Galvin	
Apologies			
Sue Billingham	Benedicte Scott	Carol Roles	Amanda Newton
Jenny Jordan	Mike Lawrence	Debbie Gill	

1.	Apologies for absence	
	As above	
2.	Approval of the Minutes taken at the last meeting 9th December 08	
	Proposed by KR and seconded by BZ.	
3.	Matters Arising	
	There were no matters arising	
4.	Chair's Report	
	The Chair's report had been circulated prior to the meeting. She added one note which was, some of the flyers given to KS were not going out as quickly as perhaps they could. KD apologised and suggested that if we wished we could take them around the school ourselves. This would of course have to be co-ordinated in order that the teachers don't get too many visits from the PTA.	
5.	Treasurer's Report	
	The Treasurer's report had been circulated prior to the meeting along with a copy of Finance Procedures and Interim accounts for 08-09. Areas of note were <ul style="list-style-type: none"> • We have raised £170 so far using the Easy Fundraising website. It also has a search engine which can be used to raise funds. • PG to ask Diane Gilbert about the previous contact for Yellow Moon • PG is going to look at the Awards for All Trusts. AK said that KLS had used it to fund half of the Woodland Enclave. She said that projects that are community based would stand a better chance of getting an award. • PG to put together a flyer asking parents if their employers might "match give" at social events such as a restaurant evening. • The interest rate that we get at our new CAF bank account is 1.83% 	PG PG PG

6.	Head Teacher's Report - KLS	
	<p>AK circulated copies of her report at the meeting.</p> <ul style="list-style-type: none"> • KR requested that we arrange publicity when the soft play area in the reception area is opened. AK and KR to meet separately. • PG to contact Mrs Proctor and Mrs Jones about sending out Gift Aid forms along with Readathon Sponsorship. • AK confirmed that several of her staff are attending the school disco. 	AK/KR PG
	Head Teacher's Report – KS	
	<ul style="list-style-type: none"> • KD thanked for the continuing funds for the pool. He said that Woking Borough Council may take over the running of the pool. • The school now have "Contact trees" in place • PG to ask Oak Tree School about their text messaging system. • KD said the school now have a security key system in place, anyone using the school will have to have a key to access the building. 	PG
7.	A.O.B	
	<ul style="list-style-type: none"> • Disco We desperately need helpers for the disco. KR said that if it gets this close again without help she will consider cancelling the event. • Football A flyer requesting help for the Saturday morning football will be circulated to parents the next time the football takes place. KD suggested using the playground if the weather continues to be bad. TH appreciated the suggestion, but said that in the past it has been dangerous if the children fell. It has proved a problem letting parents know at such short notice if football is cancelled. MD commented that the school was getting a new community notice board which we could use. KD confirmed that a security key is not required to access the toilets. • Restaurant Evening CP is meeting with Khyber Pass on the 11/02 to discuss the possibility of holding a dinner there. It is a £15.00 set menu and they donate 50% back to the school. KR asked if it could take place on a Thursday night, CP to check however she did think it would be Mon – Wed. • Bags2School BH to pass info on to KR so she can advertise it in the next newsletter. • Website NM still requires photos of all PTA members for the new website. Our current website is up for renewal in a month at a cost of £50, so NM is going to move everything across to the new website in order to save the money. The new site will be limited to start with. She requested that everyone take a look and pass on any thoughts. • Flyers A copy of all flyers circulated need to go to both school offices and NM. • Summer Fete KR and BZ to meet to discuss the summer fete • Knaphill Residents Association KRA are very keen to meet with the PTA to see how they can advertise their events better and get the community more involved. 	All All CP BH All All KR/BZ
	The date of the next meeting is 12 May 8.00pm at the lower school.	All