



**KNAPHILL SCHOOLS PARENT TEACHER ASSOCIATION**  
**Working together towards a better Future for our children**

**Minutes of Committee Meeting held on Monday 7<sup>th</sup> July 2008**

**Action**

**Attendees**

Diana Gilbert, Mel Hayes, Paul Goodwin, Joanna Concannon,  
Angela Kalfayan Graham Oakley, Mrs Maclean Mike Lawrence,  
Nikki Mays Viv Walington, Becky Zimmerman + two new people

**1. Apologies for Absence**

Debbie Gill, Jenny Jordan, Brenda Holmes, Donne

**2. Minutes of last meeting – matters arising**

- Minutes 28/04/08 proposed by Paul Goodwin and seconded by Graham Oakley
- KLS quotes- Angela feedback in minute
- Invoices
- How much raised?
- NCTPTA article done

**3. Head Teachers' Report**

**KS** – Graham thanked everyone for all their hard work. Thought Summer Fete went very well. soccer-left over stuff from footy to KS for there leavers do. Graham highlighted that it is Vital for us to work with parents, thus ensuring future school parent relations are good. Graham also said that he has enjoyed working with PTA past and present.

**KLS** – Angela felt that the fete had been very successful.

With regards to raising money to put a covered area over year two entrance, it looks as if this may need to be put on hold as it looks like the KLS Kitchen is finally going to be updated, the school are looking at the possibility of doing a small covered area for year 1 instead but this will be revisited in the new school year.

Nice working with Graham and wished him well.

Thanks for all PTAs hard work.

**4. Chair's Report**

Induction reception went really well, 3 people interested  
What NCPTA is.

Summer fete went well, like clockwork. Well attended £4800 good.

Fire engine didn't matter

Bottle tombola lost money due to a mix up with odds

**5. Auction success- £286- Thanks to Debbie for all hard work in getting**

donations

Blind auction much better than seen. As people bid serious amounts for the prizes

Thanks hard work and to new members coming in last minute.

Theatre tickets- not doing well- Flashdance and Nutcracker are last two of years

Good to see so many new members joining –children benefit etc

Thanks both schools, so much easier when knowing certain stalls covered

Recruitment is going well due to personal contact and efforts of existing members, mainly by Paul and Jenny- great to see so many new people - well done to Paul and Jenny.

Achievements- cleared sheds/ new sheds, uptime fridges rid, kls kitchen cleared. Tidy up and nice sum- £15000 last yr and this year still maintain similar profits.

New committee bear in mind don't over do it

Enclave, astro, swimming pool, sensory etc thanks to all inc school and parents.

Graham asked please don't dump stuff on field- Paul needs to keep eye on this- don't undo the effort done.

Richard removed old goal posts- Paul- because part of grant want picture proof of old ones.

It was agreed that **AGM FOR 2007/2008 be Tuesday 23<sup>rd</sup> September at KLS 7:30pm**

### **Treasurers report**

Paul handed out copies of income and expenditure;

Event orders summer fete- 4749 pounds, obstacle course very popular- Jo note need a lot more manning power.

BBQ did well-

Entrances dramatically up this year 8-900 people came through the door

Main raffle down still over £1000

Silent Auction

Well done everybody

Beat the goalie fantastic and stocks

0s combined for ease and convenience.

Craft- some blanks put back in loft for next event.

Beer tent- Garibaldi- works well -£100 pure profit

Summary of footy:

£501 profit-

Went really well

Parking issue not our problem:

Cars driving round with kids- Diana suggest- closing time- exit time to stop risk.

25 teams, 50 games £100 from external team- went through what each area made.

One accident- boy hurt leg but he is ok.

Summary income to date Yr £15600 before donations to school.

This yr donation must be paid before end of financial yr(august)

Workings to what was given last yr, this yr- see Amounts donated to each school 2006-07 spreadsheet

Paul- Part paid by KS- Paul chatting with Margaret over next couple of weeks to sort out.

Paul ask Jackie to audit account

**6. Forthcoming Events**

KLS Disco- As many teachers as possible 5:30-7pm but would need hall from 4-8.

Please let the caretaker know and could he set it up as he did before(ie everything stashed opposite the sink area.

Could we have doors open to decked area

Parking if weather improves could field be used to park on- Graham

Caretaker managed to source an urn could we use it?

Bag 2 school on 15<sup>th</sup> October

Xmas Fair 22<sup>nd</sup> November book in, mufti date 21<sup>st</sup> November

**7. A.O.B**

**Jo- why** meetings so late? Explained reasons etc –depends on the committee-

We did Cut down meetings to compensate for times.

Who taking over from Diana – willing to sit down with whoever wants if feel it will help, follow current format for fete and fayre so you know how to do it then change/adapt to your team.

**Next Committee meeting AGM**

**23<sup>rd</sup> September 2008 at Knaphill Lower School – 7:30pm**

Approved as the accurate record of the meeting by the chair

On (Date)\_\_\_\_\_

Signed\_\_\_\_\_

(Diana Gilbert)