

**PTA Meeting
Minutes
13th October 2008**

In attendance		
Sue Billingham	Brenda Holmes	Amanda Picken
Nicky Mays	Benedicte Scott	Mike Lawrence
Becky Zimmerman	Katy Robinson	Chris Pascall
Micky Wolfsthal	Allie Galvin	Paul Goodwin
Carol Roles	Amanda Newton	Mel Legg
Apologies		
	Debbie Gill	Donne Gerry
	Jenny Jordan	

1.	Anyone who has not yet given BZ a copy of their CRB certificate please can you do so as soon as possible.	All
2.	Bags2School Well done Brenda and Micky super job so far. Going beyond their job offering to have the bags dropped at their houses.	
3.	Christmas Fair We still need a Father Christmas, please can everyone ask around for anyone who might be able to help.	All
	Everyone thought the pre-sale of Grotto tickets was a good idea. It was agreed that we would send out a flyer and then sell the tickets a couple of days prior to the fair outside the middle school. Separate meeting to coordinate how the tickets should be sold.	AN/AG/ KR/CR
	Lower School staff have been allocated to the grotto.	
	MLaw, NM and BZ to look at the purchasing of Grotto gifts. We need approx. 200 gifts more girls than boys with different age ranges.	MLaw/ BZ/NM
	Everyone agreed to raise the price of the grotto tickets to £2.50.	
	It was suggested that as Broadway had lost out on the sponsorship another way that they could get involved would be to hand out their business cards at the grotto.	
4.	Newsletter Thank you to Allie for all the hard work on the newsletter. It will be going out 14 th Oct, when it's been stapled.	
5.	Shed ML has done an inventory of the shed, and said that we do not have many supplies, and suggested that he goes to Costco in the next couple of weeks to do the shopping for the disco and the fair.	MLaw

6.	Crafts	
	<p>Well done to Nicky so far for the work on ideas for craft area, she suggested</p> <ul style="list-style-type: none"> • Colouring calendars • Icing biscuits • Cardboard baubles • Mugs, which cost 86p each and can sell for £1.50. <p>BZ to find out if we can use the electricity as the calendars need to be laminated.</p> <p>Donne and Nicky are happy to be allocated to the craft room for 11/2 hours along with at least 4 other helpers.</p>	BZ
7.	Raffle Tickets	
	<p>The marketing man has left McLaren, he did give Ian a child's racing suit before he left. NM to find out the size of the suit. NM to speak with Ian by the end of the week to find out if McLaren can do anything else, otherwise we will look to see if they can do something for the summer fair.</p>	NM
8	Footballs	
	<p>Sarwells can supply pumped up balls for 99p. MLaw to look in to whether it would be cheaper to purchase and blow up our own balls. MW to check the price at Baker Ross.</p>	MLaw MW
9.	Portaloo	
	<p>Mrs Kalfayan has expressed an interest in purchasing a portaloo for the field. This is also something that Tony has said would be good to have for the football club. TH to cost.</p>	TH
10.	Loft/Shed/Garage	
	<p>KR to speak with Richard about gaining access to the loft one weekend so that we can clean and tidy it. It was also suggested that we clean out the shed next to the garage at the same time. Everyone agreed that they would try and help on the "big clean" once a date had been sorted. Richard has cleared out the garage and we will now be able to use this area to store the Christmas fair contributions.</p>	KR All
11.	Disco 7th November	
	<p>Paul and Mr Hammond usually man the exits but we could do with a few more volunteers.</p>	
12.	Cake Sales	
	<p>CR and SB suggested that we hold our first sale on the 24th October. We will send our flyers at the beginning of the week and put up laminated posters. The sale should run from 2.30-3.30 on the Friday. Anyone donating cakes need to list out all the ingredients, CR and SB will confirm if the sale will take place by the end of this week.</p>	CR/SB

13.	Garibaldi	
	Would like to offer raffle prizes and are open to other suggestions as to how they can get involved. She said she would speak with Squires about borrowing their donkey. BZ to speak with schools about whether we could have a donkey at the fair	BZ
	She also introduced us to Jakes (soft play area) and they said they would donate a free months entry for the raffle.	
14.	Christmas Programme	
	It was agreed that this was a great idea. MLaw and NM to meet with the printers to find out exactly the format that needs to be supplied in order to get free printing of the programme. AG to take forward after initial meeting.	MLaw/ NM AG
15.	Hampers	
	ML to check if we have the hampers	MLaw
16.	Fair Banners	
	ML to check if we have Christmas banners	MLaw
17.	Miscellaneous	
	<ul style="list-style-type: none"> • BZ suggested an event for the future could be a Bingo night • AP said that she was a proof reader by trade so please utilise her skills if required, with that in mind she is now part of the flyers and newsletter team with KR and AG • AG said that Pam Brewster will provide a CD of a band that may be able to provide music at the fair. • PG would like a copy of our constitution. • A reminder that the next PTA meeting is in the Middle School staff room on Tuesday 21st October at 8.00pm. Apologies to BZ please. 	All BZ